



Volunteer Job Description

Job Title: Event Photographer	Length of Term: One time
Department: Core	Time Commitment: 15-20 hours before Sept 6, 2017
Reports to: Volunteer Coordinator, Thrive Coordinator	Time of Day: Flexible

Purpose of the Position:

Thrive is seeking an experienced videographer to help create 15 – 20 minutes of video content broken up into four-to-six separate videos by September 6, 2017. These clips will profile emerging and exciting examples of Community Economic Development in Calgary communities and the surrounding area.

We are seeking an individual or team who can provide basic interviews and environmental shots, with some basic editing work. Please note we require quick turn around on this project, with completion by September 6, 2017.

This is a short-term, one time commitment with the possibility of future projects.

Duties/Responsibilities

- Connect with Thrive Coordinator to understand key elements to capture
- Set-up equipment and designate appropriate places to film
- Capture interview content as well as environmental shots
- Edit video to fit requirements of Thrive Coordinator
- Complete a timesheet indicating hours of work

Skills, Experience, Qualifications

- Previous videographer experience
- Fluent in English
- A clean police record

Personality Traits and Qualities Desired

- Punctual and reliable
- Flexible
- Outgoing and Energetic

Benefits

- Build experience in videography and connect with Momentum community
- Capture moments to help Thrive share important work being done in our communities
- Help build Community Economic Development in Calgary
- Participate in Volunteer appreciation events and professional development events

Orientation, Training & Support

- Orientations lead by Momentum staff
- Volunteer Handbook and organization documents
- Training on photography equipment
- Momentum staff is available for additional support

NOTE: This volunteer job description is not intended to be all-inclusive. Volunteer may perform other related duties as negotiated to meet the ongoing needs of the organization.

If you are interested in this volunteer opportunity please complete the Volunteer Information Form.